

**CONTRA COSTA COLLEGE
Management Council Agenda**

Date: Thursday, December 3, 2015

Time: 2:00 – 4:00 p.m.

Location: HS 101

Item and Timeframe	Person(s) Responsible	Potential Outcome
1. Review of Oct. 22 nd Minutes <i>5 min.</i>	President Mehdizadeh	Follow-up, etc.
2. Classified Employee of the Semester <i>10 min.</i>	Mayra Padilla	Discussion
3. Enrollment Management Plan	President Mehdizadeh	Information
4. EOPS Departmental Training <i>(20 min. presentation / 10 min. discussion and Q&A)</i>	George Mills.	Information
5. Timecard Processing –Pilot Automated System: <i>Progress Report</i> <i>5 min.</i>	Nick Dimitri/Mayra Padilla	Report on outcomes of the pilot.
6. Department Website Content Ownership <i>10 min.</i>	President Mehdizadeh	Information
7. SparkPoint <i>10 min.</i>	President Mehdizadeh	Information
8. Management Council Retreat – Update <i>5 min.</i>	President Mehdizadeh	Information
9. Negotiations Update (standing item) <i>5 min.</i>	Mariles Magalong	Information
10. Next Meeting: Jan. 28, 2016	President Mehdizadeh	Information